



*Our mission is to be Bermuda's premier annual charitable pledge event, committed to promoting the happiness and wellbeing of our Island community through all-inclusive activities*

## **2020 Bermuda End-to-End Grant Application**

[ete@logic.bm](mailto:ete@logic.bm) 292-6992

Bermuda End-to-End Registered Charity #558

**Deadline for receipt of all submissions: Monday, September 30, 2019 at 5:00pm**

**Electronic applications only: [charitysubmissions@gmail.com](mailto:charitysubmissions@gmail.com)**

**Questions? Please contact ETE at [ete@logic.bm](mailto:ete@logic.bm)**

### **Information for 2020 Applications**

In 2020, our funding focus will once again be on the needs of the Bermuda Family. The proceeds of our 2020 event will be used to fund non-sectarian Bermuda Charitable projects, programmes, and/or operating expenses that will help to support and strengthen our Bermuda Families.

We believe that resilient families are the foundation of a strong, healthy community. Some members of our Bermuda families are facing difficult challenges and our goal is to help them overcome some of these obstacles through our financial support. Therefore, we are seeking applications from Bermuda Charities that will address a social need listed in one of the three population categories below.

- |    |   |
|----|---|
| 1. | <b>Seniors-Basic needs (food, shelter, clothing, health) and support services</b> |
| 2. | <b>Youth-Enrichment opportunities to help overcome negative social issues</b>     |
| 3. | <b>Families-Support services for physical and emotional trauma and health</b>     |

We will be looking for submissions that clearly define the issue selected and describe the relevant solution that will be implemented should the application be successful. Submissions must also indicate what the outcomes or impacts the project or programme will have on the community and how these results will be measured.

We seek to support Charities that comply with the regulations set out in the 2014 Bermuda Charities Act and follow Non-Profit/Charitable Industry Standards of:

- Accountability
- Governance
- Transparency

If selected for support, Charities must be committed to assisting with all aspects of the ETE's fundraising efforts. They must also acknowledge the support given to them by the Bermuda End-to-End Charitable Trust throughout the life time of the grant on all of their media platforms including social media, websites, print advertising and other forms of publicity, and on their



websites. Proceeds from the 2020 End-to-End event will be distributed between four charities only.

Submission budgets should be based upon a \$25,000-\$35,000 allocation. Funding will be distributed in June of 2020. The ETE progress report must be submitted by 31 December 2020.

The ETE Selection Committee will thoroughly review all applications during the initial stage of the vetting process. The Executive Director (or comparable staff member) plus one member of the Board of **some, but not all** of the charities that pass the preliminary screening process **may** be asked to attend an interview with members of the ETE board.

**All application material must be included with the submission**, preferably in one linked file only. Please do not include links to other materials or sites as they will not be used. All pages of your documents must include the name of the charity and the pages should be numbered. Cover letters are not a necessary part of the application. Please send your submission to charitysubmissions@gmail.com.

Please include hard copies of supporting documentation and promotional materials not requested in this application form **only** when they are absolutely necessary as they are difficult to reproduce for the use of all of the members of the selection team.

Any application that is not received on time, or does not include **all** of the required documentation as stated in the application form and in the same format as stated in the application form, will not be considered. Please check to be certain that you have included all items in the Attachments section list (E) before sending in your application. Final decisions for all applications are at the sole discretion of the Bermuda End-to-End.

Please contact our ETE hotline at 292.6992 for further assistance. Successful applicants will be notified by telephone and unsuccessful applicants will be notified by email by **30 October, 2019**.





- (3) Evaluation-An explanation of the evaluation techniques that will be used to measure the effectiveness of the grant.

### Basic Example of a Grant Summary

- #1-Our grant seeks to increase proficiency among non-English speaking seniors who are recent immigrants to our island and are experiencing assimilation issues.  
#2-Working with Department of Immigration, we will identify these seniors, provide them with eight week long M-F three hour classes in spoken English and social interaction with English speaking volunteers.  
#3-Participants will be assessed for English speaking and levels of learning ability at the onset of the program and again at the end of the eight week program.

### Body of Grant

Expand the three Grant Summary sections in greater detail.  
Each section should contain **100 words or less** and should again focus on:

- (1) **Need** to be addressed. *Example: Communication and assimilation issues for recent Non-English speaking seniors immigrants to the island...*

- (2) **Programme/Project** to address that need. *Example. As there is not a specified methodology nor pedagogic for 65+ years language learners, we have developed learning games...*



(3) **Evaluation methods** to measure the effectiveness of the Grant. *Example.-We assess our participants initially by asking them to perform...*

**C. Supporting information for this Grant Request**

1. Total amount requested. Attach a budget for the Grant Request

2. If the purpose of the grant is for general operating funds, briefly describe the overall goals/mission of your organisation and the programmes and strategies used to achieve these goals.

3. Number of people expected to benefit from the Grant

4. Starting and ending dates for the use of the Grant \_\_\_\_\_

**D. Your organisation: Please detail the following in brief:**

1. A brief history of your organisation:

2. Mission of the organisation:



3. Please provide the following information from your most recent financial statements:

Financial Year: \_\_\_\_\_ Annual earned revenue: \_\_\_\_\_  
Total Annual operating expenses: \_\_\_\_\_

4. Annual revenue sources (indicate dollar amounts and percentage of total revenue)

SOURCE	Dollar Amount	Percentage of Total Revenue
Government		
Corporate		
Foundation		
Individual		
Fees for Service		
Membership Fees		
Fundraising Events		
Other -		
TOTAL		

**E. Attachments: Before submitting this application, please be certain that all of the following information regarding your organisation is included. Any application that is not complete will not be considered.**

- Proposed budget for project/programme to be funded using the \$25-\$35k figure.
- Charity's most recent audit or financial statements and current operating budget
- Recent Strategic plans



- Most recent Charities Act Annual Report including the list of Trustees, Directors and Officers of the Organisation and frequency of meetings
  
- Current list of paid staff full and part time (including consultants)
  
- Certifications received or currently in the application process